

INFORMATION OF THE SCHOOL REQUIRED TO BE UPLOADED ON WEBSITE

1.	Name of the School with address: (Strictly as per Affiliation Sanction letter or as permitted by the Board) with pin code no.	Kendriya Vidyalaya No. - 2, Mathura Refinery Project, P.O. - Mathura Refinery Township, Near N.H.-2, District - Mathura, State - Uttar Pradesh Pin code - 281006
	E - mail	kv.mathurarefinery@gmail.com
	Ph. No.	0565 -2430854
	Fax No.
2.	Year of establishment of School	1977
3.	Whether NOC from State / UT or recommendation of Embassy of India obtained?	Head Quarter - Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi - 110 016(India)
(i)	NOC No.	N.A.
(ii)	NOC issuing date	N.A.
4.	Is the School is recognized, if yes by which Authority	Yes, CBSE
5.	Status of affiliation: Permanent / Regular / Provisional	Regular
(i)	Affiliation No.	2100020
(ii)	Affiliation with the Board since	1977
(iii)	Extension of affiliation up to	2020
6.	Name of Trust / Society / Company Registered under Section 25 of the Company Act, 1956	Kendriya Vidyalaya Sangathan (An Autonomous Body Under MHRD, Government of India.)
	Period up to which Registration of Trust / Society is valid.	N.A.
7. List of Members of School Management Committee		
(i)	Mr. L.W. Khongwir	Chairman
(ii)	Mr. P.T. Solanki	Nominee Chairman, CGM - HR -(IOC, Mathura)
(iii)	Mr. K.S. Keshwvan	Co-opted Member, C.M.(IOC, Mathura)
(iv)	Mr. M.D. Sharma	Chairman of the C.G.E.W.C.C.
(v)	Mr. R.K. Agrawal	Eminent Educationist, Retd. Asstt. Comm. (KVS)
(vi)	Dr. Ajay Sharma	Eminent Educationist, Principal, SBSVM. School
(vii)	Padamshri Swami Ram Swaroop Sharma	Eminent Person in Cultural Field
(viii)	Mr. Pramendra Yadav	Parent Member
(ix)	Mrs. Sunita Sharma	Parent Member
(x)	Dr. D. Nagpure	Eminent Medical Doctor
(xi)	Mr. A.B. Kush	Member of SC/ST, Dy. Manager(A&W) - IOC.
(xii)	Mr. Ram Prasad	Teacher Representative
(xiii)	Mr. Subodh Kumar Agnihotri	Principal - K.V. No.-2, MRN, & Member Secretary
8.	Name of the Manager / President / Chairman Correspondent	Ms. Poornima Kakkar, Education Sec., IOCL, Mathura
9. Area of School campus - KV MRP, I.O.C.L. - Mathura Refinery Project School		
(i)	(in Acres)	4.6 Acre - Approx.
(ii)	In sq. metres.	18615.42 sq. metres - Approx.
(iii)	Built up area (sq. metres.)	11169.25 sq. metres - Approx.
(iv)	Area of playground in sq. metres.	1396.12 sq. metres - Approx.
(v)	Other facilities	
	(i) Swimming pool	Not Available
	(ii) Indoor Games	Yes, 01 room - Games & Sports Department
	(iii) Dance Rooms	Not Available - Music Department
	(iv) Gymnasium	01 Available

	(v) Music Rooms	Yes, 01 room – Music Department
	(vi) Hostels	Not Applicable.
	(vii) Health and Medical Check - up	Yes, Mathura Refinery Hospital & Medical Check-up held - Twice a year.
10. Details of fee (monthly total fee)		
(i)	Pre - Nursery	N.A.
(ii)	Nursery	N.A.
(iii)	I to V	Classes I & II - Rs. 500/- per month. Classes III to V - Rs. 600/- per month
(iv)	VI to VIII	Rs. 600/- per month
(v)	IX & X	Rs. 800/- per month
(vi)	XI & XII	Science stream - Rs. 900/- per month Commerce & Humanities - Rs. 800/- per month (Note:- Additional Rs. 50/- per month for optional subjects - 1. C.S. and 2. I.P.)
11. Transport facility		
(i)	Own buses	Project School - IOCL, Mathura, UP
(ii)	Buses hired on contract basis	N.A.
(iii)	Details of transport charges	Project School for IOCL, Mathura - No transport charges taken by School.
12. Number of teaching staff (to be updated from time to time)		
	DESIGNATION	TOTAL NO.
(i)	Principal	1
(ii)	Vice - Principal	Post Not Sanctioned
(iii)	PGT	11
(iv)	TGT	10
(v)	PRT	07 (including Music Tr.)
(vi)	TGT(PET)	01
(vii)	Health Wellness Teacher	N.A.
(viii)	Librarian	01
(ix)	Others (Six -06)	i. TGT(Arts) - 01, ii. WET - 01, iii. Dance Coach- 01, iv. Yoga Tr - 01, v. Computer Instructor -01 & vi. Games Coach -01.
13. Details of salary being paid by the School to teaching staff / non - teaching staff (to be updated time to time)		
S.No.	Designation	From Rs. To Rs. (Approx.)
(i)	Principal	80532/-
(ii)	Vice - Principal	N.A.
(iii)	PGT	759377/- (Approx.)
(iv)	TGT	731413/- (Approx.)
(v)	PRT	314693/- (Approx.)
(vi)	PTI	60414/- (Approx.)
(vii)	Counsellor	N.A.
(viii)	Librarian	53453/- (Approx.)
(ix)	Others	185199/- (Approx.)
14. Mode of payment of salary		
(i)	Name of the Bank through which salary is drawing	Union Bank Of India
(ii)	Through single cheque transfer advice	YES
(iii)	Individual cheque	N.A.
(iv)	Cash	N.A.
15. Library facilities		
(i)	Size of the Library in sq. feet	40 ' X 30 '

(ii)	No. of Periodicals	30	
(iii)	No. of Dallies	6	
(iv)	No. of Reference books class - wise	1200 Approx.	
(v)	No. of Magazine	30	
(vi)	Others	Total 15418 Books Approx are on record.	
16.	Name of the Grievance/ redressal Officer with E- mail and Fax No.	Mr. Subodh Kumar Agnihotri, Principal - K.V. MRP, Mathura. kv.mathurarefinery@gmail.com	
17. Members of Sexual Harassment Committee -			
(i)	Smt. Vandana Saxena - PGT (Geo.) - I/C		
(ii)	Smt. Pooja Sharma - PGT (Comm.)		
(iii)	Sh. Rajesh Kumar Meena - PGT(Hindi)		
(iv)	Dr. Luxmi Gautam, N.G.O.		
18. Class wise enrolment of School for the current session			
	Class	No. of section	Enrolment
	I	1	41
	II	1	44
	III	1	42
	IV	1	46
	V	1	55
	VI	1	50
	VII	2	83
	V III	2	98
	IX	2	121
	X	2	76
	XI	3	118
	XII	3	78
19.	Academic session period	April 2018 - March 2019	
20. Vacation period			
(i)	Summer Vacation -	40 Days - 10-05-2019 to 18-06-2019	
(ii)	Autumn Break -	10 Days - 06-10-2019 to 15-10-2019	
(iii)	Winter Break - 20 Days -	20 Days - 22-12-19 to 10-01-2020	
21.	Admission period	February to 31st July of current session. (May be change as per KVS (HQ) New Delhi)	

**A REPORT ON THE STATUS OF IMPLEMENTATION OF NORMS OF AFFILIATION
w.e.f. 23-Sep-2010**

Essential Condition

1. The school is run by Kendriya Vidyalaya Sangathan, New Delhi, an Autonomous Body under the Ministry of Human Resource and Development, Government of India.
2. School has 4.6 acres of land.
3. The school has well qualified staff as per KVS norms as whole time employees.
4. The school pays salary and admissible allowances to the staff as per KVS Norms.

Facilities

1. School has facilities commensurate with its requirements.
2. It satisfies the minimum conditions laid down for school building, class rooms etc.
3. The number of students in the class is as per KVS norms.
4. The library is well equipped and spacious.
5. The school subscribes sufficient number of newspapers and magazines suitable for students
6. Number of Class rooms: 27
7. Science Labs (Physics, Chemistry, Biology, Junior Science lab)
8. Computer Labs – Senior Lab, Secondary Lab and Primary Lab.
9. Maths Labs
10. Computer Aided Teaching (Cat) Room.
11. Disha Room – English Lab.
12. 03 rooms for extracurricular activities as follows:-
 1. CCA Room, 2. Scout & Guide Room. 3. Activity Room

Admission & Fees

1. Admission in the school is made without any distinction of religion, race, caste, creed, place of birth or any of them. As regards reservation of SC/ST students is concerned, it is governed by the KVS Norms.
2. Fees charges are as per KVS (HQ) New Delhi Norms – As mentioned above

Staff and Service conditions

1. Besides the minimum requirements for salaries, the school has adequate teaching staff possessing the necessary qualification laid down for various posts/subject teachers by KVS Selection Board.
2. Salary are paid into the Bank Accounts of the employee from the date of first appointment of the teachers on probation.
3. The school has Contributory Provident Fund and Gratuity or Pension, Gratuity and General Provident Fund as retirement benefits, other welfare measures like free children education, leave travel concession, medical benefits, leave encashment etc. as per KVS norms
4. Part time teachers are engaged as and when required as per KVS norms.
5. The number of students in the various classes is as per KVS norms.
6. School takes steps to provide reorientation to all its teaching staff as per direction of KVS

7. The Management of the schools does not retain the original degree/diplomas certificates of the teachers and other employees of the school with them. The original certificates etc. taken for verification are returned at the earliest after verification. Photostat copies are obtained from the employees and kept in their personal files.

8. Gender specific violence is checked, strictly complied with the guidelines and norms prescribed by KVS

Financial Resources

1. The school has sufficient financial resources to guarantee its continued existence. It has permanent source of income to meet the running expenses of the school so as to maintain it at a reasonable standard of efficiency, to pay salaries to teachers and other categories of staff regularly and to undertake improvement/development of school facilities as per KVS (HQ), New Delhi norms.